

### **CALL TO ORDER**

Mayor Carver called the organizational meeting to order at 6:00 p.m. on January 6th, 2025. Judge Jennifer Burnaugh swore in four council members: Paige Bierce, Sondra Carey, Joe Johnson, and Kay Hines. A regular council meeting followed.

### **INVOCATION**

Mayor Carver offered the invocation.

### **PLEDGE OF ALLEGIANCE**

Mayor Carver led the Pledge of Allegiance.

### **ROLL CALL**

The following members of council answered roll call: Paige Bierce, Sondra Carey, Kay Hines, Joe Johnson, Mark Phillips, and Chris Sherbourne. Administrator Derek Allen, Fiscal Officer Cathy Davis, Police Chief Adam Lakey, and Solicitor Matt Griffith were also present.

### **ANNUAL ORGANIZATIONAL**

Mayor Carver opened the floor for Council President Pro Tempore nominations. Chris Sherbourne nominated Mark Phillips. There were no other nominations; the floor was closed.

Sherbourne moved, and Hines seconded to appoint Mark Phillips as Council President Pro Tempore for 2026. Roll Call: Sherbourne – yes, Hines – yes, Bierce – yes, Carey -yes, Johnson – yes, Phillips – abstain.

### **MINUTES**

Sherbourne moved, and Hines seconded to approve the December 15<sup>th</sup> minutes. Roll Call: Sherbourne, Hines, Bierce, Carey, Johnson, Phillips – all yes.

### **GUESTS**

No guests were at the regular meeting.

### **POLICE DEPARTMENT REPORT**

Chief Lakey reported that recruit McIntire has passed his physical and completed the Marion Law Enforcement Academy. He is currently in phase-1 of field training and is scheduled to take the state test on Friday, January 9<sup>th</sup>.

### **FIRE DEPARTMENT REPORT**

Chief Carey was not in attendance but had emailed the council his report.

### **ADMINISTRATOR - DEREK K. ALLEN**

Allen suggested that we have a special meeting at 6:00 on Jan.20<sup>th</sup> to explain the procedures of council meetings.

### **MAYOR - DONNA J. CARVER**

Mayor Carver presented the council's 2026 Rules of Procedure. Sherbourne moved, and Johnson seconded to approve the 2026 council rules of procedure. Roll Call: Sherbourne, Johnson, Bierce, Carey, Hines, Phillips – all yes.

Phillips moved, and Hines seconded, to approve the meeting times of 7:00 and to hold the meeting on the First and Third Monday of every month except June, July, and August, when it will be held on the third Monday. If on a holiday, then it will move to Tuesday. Roll Call: Phillips, Hines, Bierce, Carey, Johnson, Sherbourne – all yes.

Mayor Carver reported that she had performed a wedding and attended various meetings.

**SOLICITOR**

No report.

**FISCAL OFFICER - CATHY DAVIS**

Phillips moved, and Carey seconded to approve the bills. Roll Call: Phillips, Carey, Bierce, Hines, Johnson, Sherbourne - all yes.

Phillips moved and Carey seconded to appoint Kay Hines and Chris Sherbourne to the Volunteer Firefighters Dependent Board. Roll Call: Phillips - yes, Carey -yes, Bierce - yes, Hines - abstain, Johnson - yes, Sherbourne - abstain.

**GOOD OF THE ORDER**

Mayor Carver announced that our next council meeting will start at 6:00 pm to go over council meeting procedures.

Hines moved to adjourn at 6:26 pm.

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Cathy Davis, Fiscal Officer

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Donna J. Carver, Mayor